

**IQAC Minutes**  
**2018-2019**

### Spoken English

## IQAC Meeting for Curriculum Planning 2018 - 2019

English is an important language for all kinds of professional and personal goals. English can help the students' progress in life both personally and professionally. Enhanced communication skills in English can result to not only an improved social life, but also better job opportunities in the future. From job interviews to the actual professional world, communication skills are very crucial. In order to cater to the demands of regional language medium students in their efforts to get good jobs in the corporate world, and as per the demands of parents and students our college provides opportunity for the first year students to speak English. For the planning organization of value based curriculum adapting to the local environment, IQAC meeting was held on 4<sup>th</sup> June 2018.

### Decisions

Date: 1<sup>st</sup> August to 27<sup>th</sup> August 2018.

Facilitator: Mr. Gracious JM (M.sc, M.sw, Pgdc, LLB, Ph.D)

### Training in Computer Education

The role of computer in teaching activities is becoming more important because world is in a continuous and rapid modernization. The computer plays an important role in teaching and learning process. We live in a world where changes are made with high steps, and we must keep up with them. The computer can be used in teaching-learning of play form, drawing the children. Computer use in school has and will have a great role in the presentations of lessons, and for communication and information. Teachers often used computers to update subject knowledge and teaching skills, develop lesson plans, prepare additional instructional material, notify relevant information via internet. For the planning organization of Bridge Course, IQAC meeting was held on 21<sup>st</sup> July 2018.

### Decisions

Facilitators: Dr. Rose pesiya - Basic Computer knowledge

Dr. Krishna priya - training to create blog

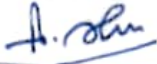

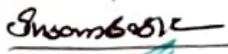

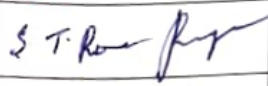
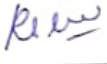

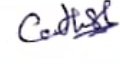
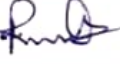

### Yoga

Yoga training can supplement our college education. It can prepare the students physically and mentally for the integration of their physical, mental and spiritual faculties so that the students can become healthier, saner and more integrated members of the society and of the nation.

### Decisions

Resource Person: Mr. Sahayadashon (Physical education Director)

### Attendance

Name	Designation	Signature
Rev. Fr. S. Varghese	Correspondent	
Rev. Fr. Sibi	Bursar	
Rev Sr. Susan	superintendent	
Dr. Sherlin	Principal	
Dr. S. T. Rose pesiya	Assistant Professor	
Mrs. Padma Rekha	Assistant Professor	
Mrs Lurdu Mary	Assistant Professor	
Dr. Catherin Shirly	Assistant Professor	
Mr. Ramesh Kumar	Assistant Professor	
Mr. Aldas Ani Sundar	Assistant Professor	
Mr. Satheesh	Assistant Professor	

### Action Taken Report on 12.8.2018

- Spoken English was organized from 1<sup>st</sup> July to 3<sup>rd</sup> August 2018.
- Through spoken English class student teachers acquire communication skill and they get confidence to communicate English in College campus.
- Through computer Education Students acquires the Knowledge and skills such as preparation of timetable, PowerPoint preparation for class, Excel etc.
- Blog Promotes autonomous learning by providing opportunities for students to take more control of their learning and it Motivates students to become better readers and writers.
- Through Yoga training students acquire attention in studies, better stamina and co-ordination for sports and a heightened awareness and balanced attitude for social activity.

For  
12/8/18

IQAC Meeting for the Academic Year for Clubs and Programmes 2018 - 2019  
The IQAC meeting of Academic year 2018 - 2019 was held on 6<sup>th</sup> June 2018 under the guidance of Rev. Fr. S. Varghese, Correspondent, Rev. Fr. Sibi, Bursar, Rev. Sr. Susan Superintendent. All the IQAC Committee members were participated.

Discussions and Decisions:

Duties Assigned

Clubs and Celebrations in charge

<u>Programmes</u>	<u>Staff incharge</u>
Red Ribbon Club	Dr. S. T. Rose Pesiya
Red Cross	Mr. Ramesh Kumar
Arts Day	Mrs. Padma Rekha & Mrs. Jhonsy Rani
Arts Club	Mr. Aldas Ani Sundar, Mrs. Catherin Shirly
Science Club	Mrs. Padma Rekha
Eco Club	Mrs.. Lurdu Mary
Christmas Celebration	Mrs.. Lurdu Mary
Pongal	Mr. Sathesh
Onam	Mrs. Padma rakha
Ramzan	Mr. Aldas Ani Sundar

IQAC Meeting for Community Camp Program  
2018 - 2019

Camp provides students with a community of caring adults who nurture experiential learning that results in self-respect and appreciation for human value. The outcome brings in self-worth, self-esteem, leadership, and self-respect build personal competencies. So it is necessary to conduct a citizenship training camp for the purpose of an IQAC meeting was conducted 5<sup>th</sup> October 2019. This meeting was headed by Fr. S. Varghese. All the IQAC members were participated.

- : Unity in Diversity
- : From 23<sup>rd</sup> October to 25<sup>th</sup> October
- : Mr. Ramesh Kumar P. (Assistant Professor)
- : Dr. Catherin Shirley B.S. (Assistant Professor)
- Mr. Aldas Ani Sundar (Assistant Professor)

Name	Designation	Signature
Rev. Fr. S. Varghese	Correspondent	
Rev. Fr. Sibi	Bursar	
Rev Sr. Susan	superintendent	
Dr. J.S. Angel Felix	Principal	
Dr. S. T. Rose pesiya	Assistant Professor	
Mrs. Padma Rekha	Assistant Professor	
Mrs Lurdu Mary	Assistant Professor	
Dr. Catherin Shirley	Assistant Professor	
Mr. Ramesh Kumar	Assistant Professor	
Mr. Aldas Ani Sundar	Assistant Professor	
Mr. Satheesh	Assistant Professor	



Action Taken Report on 29.10.2019

teachers understanding the importance of Unity in Diversity through the Community Activity.

teachers acquire social, moral and personal values, understanding the importance of community living and social responsibility, conserving natural resources while building a sustainable society.

teachers acquire the habits of life and developing leadership qualities and a secular

teachers develop social skills such as Leadership, Communication, Participation, Respect and Character Building Responsibility, Resourcefulness and Resilience

teachers develop Community Living/Service Skills like Caring, Fairness, Citizenship and Trustworthiness

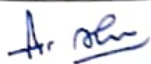
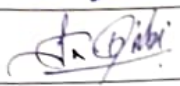
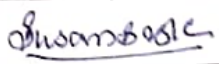
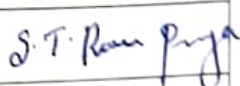
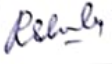




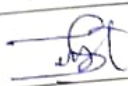
2/10/19

IQAC - Mid Course Correction Meeting  
2018 - 2019

The IQAC meeting for the academic year 2020 regarding mid course correction was held on 12<sup>th</sup> March 2018. Our correspondent Father S Varghese, Dr Sherlin Rev. Fr. Sibi (Bursar), Rev. Sr. Susan, (superintendent), Assistant Professors participated.

Due to lag in finishing of Exam portion, Teacher Educators who have difficulty in finishing the portion should take extra classes during Saturdays.  
For the Model exams Teacher educators asked to prepare the question papers in Exchange manner i.e. Teacher educators handle Educational Psychology should prepare question paper for Education in Emerging Indian society and so on.  
Question papers should be in university Pattern.  
Panel discussions, Debate, Group Discussion etc. should be conducted for each paper.

attendance

Name	Designation	Signature
Rev. Fr. S. Varghese	Correspondent	
Rev. Fr. Sibi	Bursar	
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Dr. S. T. Rose pesiya	Assistant Professor	
Mrs. Padma Rekha	Assistant Professor	
Mrs Lurdu Mary	Assistant Professor	
Dr. Catherin Shirly	Assistant Professor	
Mr. Ramesh Kumar	Assistant Professor	
Mr. Aldas Ani Sundar	Assistant Professor	
Mr. Satheesh	Assistant Professor	



Action Taken Report on 23.05.2018

By Extra classes Teacher Educators completed the Exam portions effectively.  
Teachers Educators prepared the model Exam question papers in Exchange manner.  
And they prepared the question papers in university Pattern  
Panel discussions, Debate, Group Discussion etc. should be conducted successfully  
for each paper.

for  
23/5/18