

IQAC *Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies*

MCCE carries out a number of academic and administrative activities throughout the year. The IQAC plays an important role in the planning, execution and evaluation of all these activities. The IQAC was constituted on 8th September, 2015. Since then, it has been performing the following tasks on a regular basis:

Preparation of Academic Calendar: Once the academic calendar of the University is received, the IQAC prepare the academic calendar of the institution following the schedule of important administrative and academic events decided by the University. The Principal prepare a plan of action to be implemented throughout the year. The IQAC collect their planning and prepares the calendar of the institution.

Supervising the Teaching-Learning Process: The IQAC gives suggestions for making the teaching-learning process more participative by adopting various methods. The faculties are encouraged to use ICT enabled tools and to employ other teaching methods in the class-room teaching. The faculties are given all sorts of cooperation in arranging educational tours, site visits etc. During the online teaching, this was not possible, so the students were sent the links for the same.

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Supervising the evaluation process The IQAC also supervise the evaluative aspect of the teaching-learning process. The following things are supervised by the IQAC are Assignments and Seminars are given and assessed duly in time by the faculties. The internal evaluation tests and additional tests are conducted as per the schedule decided by the Exam Committee, the question-papers are drawn in the style prescribed by the University, Answer-books are assessed properly and in time, The mark-sheets are displayed on the College notice board, Transparency at all the levels of evaluation be maintained and Grievances of any kind regarding assessment be redressed immediately and satisfactorily.

Monitoring the co-curricular, extra-curricular, extension and sports activities For the holistic development of the students, a number of curricular, co-curricular, extra-curricular, sports and extension activities are carried out by the Institution. The responsibilities are given to the faculty members as Programme coordinators. The IQAC see to it that all the activities are carried out as per schedule.

Encouraging holding inter-college competitions or events The IQAC encourage the various intercollegiate competitions. The Programme coordinator responsible for Women's Celebration organizes Intercollegiate Women's Competition. Students also encouraged or organizes exhibitions on Education.

Alumni & PTA engagement IQAC see to it that a meeting of the Alumni and Parent-Teacher Association is held at least twice a year.

Implementation of Student Development Programmes:

The IQAC takes necessary steps to improve the quality and skills of student teachers by organizing various activities and programmes such as Communication Training Class, Quiz Programmes (Quiz series 1, 2,3,4) Debates, Skill Development Programs, Training in Sports and Games, career counseling etc. Development of problem based learning, improvement in creative, critical thinking, presentation skills and communication skills of students. Placement Cell update the students with current advancements and job oriented skills. To improve the health of student teachers, IQAC constantly takes measures and organizes various programmes such as Health Club and Awareness Programme on Natural Medicine.

Implementation of Green practices in the campus:

The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, For the better implementation of green practices, IQAC distributed these activities among Faculty Members and student teachers. IQAC constantly takes the feedback about the proper result oriented implementation of these activities through academic audit every year. Because of these practices, eco-friendly and pollution free college campus and social awareness about renewable energy and e-waste management is developed in the community.

Implementation of Online mode of Learning IQAC takes great effort to implement online mode of learning. Nearly all teachers are using Google Classroom Application to teach their respective subjects. Whats App Group is created for all students to discuss their issues with teachers about various subjects. Google Classrooms are created by

Teacher Educators of their concerned subjects. Google Classroom is a free blended learning platform aims to simplify creating, distributing, and grading assignments. The primary purpose of Google Classroom is to streamline the process of sharing files between teachers and students. Teachers created their learning materials and Assignments through Google Classroom.

Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. IQAC The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools and enrichment of ICT infrastructure such as Interactive Panel, Online Journal, e content development studio, LMS (Learning Management system) etc

IQAC Committee

Name	Designation	Signature
Rev. Fr. Bernard	Correspondent	
Rev. Fr. Shiju Jose	Bursar	
Rev Sr. Susan	superintendent	
Dr. Benedict	Principal of Mar Theophilous Training College	
Dr. Angel Felix	Principal	
Dr. S. T. Rose pesiya	Assistant Professor	
Mrs. Padma Rekha	Assistant Professor	
Mrs Lurdu Mary	Assistant Professor	
Dr. Catherin Shirly	Assistant Professor	
Mr. Ramesh Kumar	Assistant Professor	
Mr. Aldas Ani Sundar	Assistant Professor	
Mr. Satheesh	Assistant Professor	
Mrs Jeba Sherin	Assistant Professor	
Rev. Fr. Deva Dhas	Correspondent of Mar Ephraem Higher Secondary School. Sooriacode	
Rev. Sr. Anto Maria	Head Master of Mar Ephraem Higher Secondary School. Sooriacode	